



General Contractor Roofing Checklist – Steep Slope
Chicago Roofing Contractors Association, Steep Slope Committee

Before Roofing Operations – General Contractor (GC) shall not request roofing contractor to mobilize or start roofing until the roof is ready.

1. Complete roof deck installed, inspected, and approved, in accordance with APA/The Engineered Wood Association construction documents guidelines for proper fasteners, fastening pattern, span rating, & panel joint/gap spacing.
2. Roof deck to be smooth and free from all temporary supports and construction debris.
3. Wood fascia to be installed at all perimeter edges before roofing work commences.
4. Vertical walls complete where roofing is to flash onto the vertical surface, and weep holes located above roofing and sheet metal flashing.
5. Penetrations in place and at correct height. Notify roofing contractor should changes in penetration locations take place. All penetrations shall be installed before roofing work commences.
6. Construction above roof already installed. If not installed, new roof to be protected by GC from work of others above the finished roof.
7. NO temporary wood supports/scaffolding shall be fastened through the finished shingle work for any siding, masonry, trim, windows, and/or other construction work.
8. GC understands roofing contractor shall work when weather conditions stated on manufacturer's installation instructions (MII), product data sheets (PDS), safety data sheets (SDS) are met, unless GC builds a temporary structure and heats or cools the space. This includes not working in or just after rain and/or snow has occurred. Roof deck and roofing surfaces shall be frost free, dry, and at temperature stated in MII, PDS, SDS.
9. GC shall notify surrounding buildings and areas under roof assembly of roofing operations safety hazards and noise.
10. Air barrier to roof-tie in product compatibility and installation methods to be pre-determined by others.
11. All air barriers/building wrap shall be left loose at roof/wall intersections for roofing contractor to properly flash in roof system behind.
12. All details shall be communicated to roofing contractor via construction documents – plans, specifications, MII, PDS.
13. Any curbs, skylights or other roof penetrations in place prior to roofing contractor commencement.



**General Contractor Roofing Checklist – Steep Slope
Chicago Roofing Contractors Association, Steep Slope Committee**

During Roofing Operations

1. GC shall instruct other trades to protect roof covering before working on roofing surface.
2. GC shall communicate and coordinate with other trades that affect roofing installation.
3. GC shall provide protection below roof surface for falling debris.
4. GC shall keep debris from other trades from falling onto roof.
5. DO NOT CUT ROOF IN ANY WAY UNLESS ROOFING CONTRACTOR IS PRESENT TO REPAIR IMMEDIATELY.
6. GC to assure that roofing contractor safety equipment (lines, harnesses, etc.) are not moved or used by others.
7. GC provides safety equipment for use by multiple trades.
8. GC to coordinate plumbing, mechanical, & electrical trades for all penetrations to meet specifications and roofing manufacturer's installation instructions.
9. GC shall not increase or decrease scheduled roofing time without changing trades affecting roofing contractor's work.
10. GC shall notify roofing contractor of substantial schedule changes with a minimum notice of 14 calendar days or as agreed by both parties.
11. GC shall assure construction and roofing site access during roofing work.
12. Damage to the roof shall be reported to the roofing contractor immediately.
13. Roofing contractor to load materials on roof very close to time of roofing operations and installation.

Chicago Roofing Contractors Association (CRCA)

Steep Slope Committee

www.CRCA.org – Info@CRCA.org – 708-449-3340

As of September 7, 2023